

**The School Board of Hernando County, Florida
Payroll Reduction Authorization for 403(b) Annuity
Contract or 403(b)(7) Custodial Account**

Name of Company

Employee's Name	Social Security Number
Work Location	Position

Original Agreement

With respect to services rendered by the Employee hereafter, the Employer and the Employee hereby agree the Employee's compensation for such services shall be reduced by:

- Equal amounts of \$ _____ per pay period beginning the _____, 20__ pay period.
- Amounts equal to _____% of compensation per pay period beginning the _____, 20__ pay period.

The amount elected above shall result in a total ANNUAL REDUCTION not to exceed the Maximum Allowable Contribution calculation as stated below. The Employer agrees that it will remit the amount of such reduction for the 403(b) Tax Sheltered Annuity or 403(b)(7) custodial account offered by the Company listed above.

Amendment Agreement - Type of Change Desired

- Increase from \$ _____ per pay period to \$ _____ beginning the _____, 20__ pay period.
- Decrease from \$ _____ per pay period to \$ _____ beginning the _____, 20__ pay period.
- Change to _____ % of compensation per pay period beginning the _____, 20__ pay period.
- Suspend—Name of Company _____

Effective Date of Change _____, 20__

I have read the above and understand the proposed change. I hereby request that such change be effected. I realize that if the change results in decrease or elimination of reduction under the 403(b) T.S.A. program, that this reduction or elimination cannot be "made up" in the future unless it falls within the allowable limits for that year.

This Agreement shall be legally binding and irrevocable with respect to amounts earned while the Agreement is in effect, and any termination of this Agreement shall be effective only with respect to amounts not yet earned at the time of said termination. It is provided that this reduction does not exceed the employee's statutory limit under Section 402(g) or the limitation of Section 415 of the Internal Revenue Code. This limits the total allowable salary reduction to all Companies to which salary reduction contributions can be made. This Agreement should be accompanied by the Maximum Allowable Contribution calculation for the current tax year, signed by the employee and company representative. It is understood that the amount specified will be forwarded to the Company listed above. In the event that the calculations provided by the District are lower than the calculations provided by the company / representative, the District's calculation shall prevail.

I hereby authorize my Employer to reduce or suspend any contributions established by this agreement, if in its opinion, the total annual contributions would exceed my Maximum Allowable Contribution in any calendar year.

The Employee is responsible for the accuracy of the excludable amounts stated in this Agreement. Any overstatement of the amounts excludable as a salary reduction in this agreement, or any other violation of the requirement of Section 403(b) could result in additional taxes, interests, and penalties to the Employee.

It is the intent of the parties that the non-forfeitable retirement deferred annuity or custodial contract pursuant to this Agreement shall qualify for the Federal Income Tax benefits provided for in Section 403(b) of the Internal Revenue Code of 1986, as amended. **Any change to this Agreement must be in writing to the Employer and becomes effective upon the execution of this Agreement by Employee and Employer.**

This Agreement may be terminated by either the Employer or Employee upon thirty (30) days notice to the Company and to the Employer or Employee as applicable.

Effective Date of this Agreement _____, 20__.

AGENT / REPRESENTATIVE

The School Board of Hernando County, Florida

EMPLOYEE

EMPLOYER

Dated _____, 20__

Dated _____, 20__

Hernando County School Board

403(b) Product Disclosure

prepared for

_____ (employee)

This disclosure statement must be completed by the provider and a copy given to the employee each time the employee executes a new salary reduction agreement "SRA," with **Hernando County School Board**. A signed copy of this disclosure must accompany each original salary reduction agreement when submitted to the **Payroll Department of Hernando County School Board**.

(Not required for amendments to original SRA)

I. Administration Data:

A. Insurance Company or Mutual Fund: _____
Administrator or Custodian: _____
Company Address: _____

Company Telephone: _____

B. Local Agent / Registered Representative: _____
Name of Local Firm: _____
Local Address: _____

Local Telephone: _____

II. Product Type (please check one)

- Interest Annuity - Current rate _____ % Guaranteed rate _____ %
 Equity Index Annuity
 Variable Annuity
 Mutual Fund

IV. For Equity Index Annuities Only:

Index Utilized: _____
Current Participation Rate _____%. (Min/Max _____%/_____%)
Guaranteed Interest Rate: _____ % on _____ % of payments.

III. Fees or Charges associated with the Contract or Fund

(complete applicable sections only)

Annual Fee: \$ _____ or _____ % of _____
Custodial Fee: \$ _____ per _____
Front-end Sales Charge _____ % of each contribution.
Registered Investment Advisor Fee \$ _____ per _____, or other _____
Average Annual Expense Ratio - (Fill in ratio for each fund or sub-account below)
Annual Mortality and Expense Charge _____ %
Loan Processing Fee \$ _____
Fee for Transfers between Funds or Sub-accounts \$ _____
Other _____
None for all above

V. Surrender Charges or Contingent Deferred Sales Charge (if applicable)

Declining - _____ % beginning year one and reducing to 0% in year _____.
Rolling - _____ % from the date of each contribution for _____ years.
Other - _____

VI. Loan Provisions:

Are participant loans available from this account? YES NO
If yes, how many times per year? _____
Minimum loan available: \$ _____
Current Loan Interest Rate _____ %
If variable, loan interest is based on _____

VII. Replacement Vendor Information:

Is this a replacement of a current provider? YES NO Previous Vendor: _____
Transfer of Assets Non-transfer of Assets
If transferring, are there any surrender penalties or charges? YES NO If yes, explain: _____

Employee's Initials

VIII. Sub-account, Index or Fund Investment Objective:

Employee's Initials

The investment options I have selected have been fully explained to me and are suitable to my retirement investment objectives and risk tolerance. Complete information concerning my investment options has been provided to me by the representative or company in the form of a current prospectus.

The information disclosed above has been presented to my satisfaction by the undersigned representative, in addition to all required product information documents in connection with this account.

Employee

Representative

Date: _____

Date: _____

MEMBERS TRUST COMPANY

403(b) MAXIMUM ALLOWABLE CONTRIBUTION WORKSHEET

Please note: This form is required by your employer and/or plan administrator in order for us to process your salary reduction agreement change request (increase, decrease, or suspend). This Worksheet will be used to perform a calculation on your maximum allowable 403(b) plan contribution. For more information on your allowable contribution, please review IRS Publication 571 at www.irs.gov or your employer's plan administrator website at www.tsacg.com/calculations/contribution_guidelines.htm.

SECTION 1. PARTICIPANT

First Name	Last Name
Social Security Number	Date of Birth (mm/dd/yyyy)

SECTION 2. CONTRIBUTION INFORMATION

1. Employer: _____
2. Years employed with present employer: _____
3. Current tax year annual compensation: \$ _____
4. Have you completed 15 or more full years of service with your current employer? Yes No
If you answered "No" skip to question #7.
5. Have you made any 15 Years of Service Credit Catch-up Contributions in the past? Yes No
If you answered "No" skip to question #7.
6. Enter the total amount of any previously utilized 15 Years of Service Catch-up contributions made: \$ _____
7. Enter total amount of any contributions already made to a 403(b) plan thru December 31st of the previous year: \$ _____
8. Does your employer offer a 401(k) plan? Yes No
If "Yes", please enter your estimated annual contribution: \$ _____

SECTION 3. SIGNATURES

By signing this worksheet, you certify that all the information provided is accurate and you agree to indemnify and hold harmless MEMBERS Trust Company, Suncoast Schools FCU, and my Employer from any and all damages which may result from providing inaccurate or incomplete information. These calculations are being performed for informational purposes only. Participants are responsible for ensuring the total annual contributions to all Employer defined plans do not exceed the maximum allowable contribution limits. Maximum allowable contributions limits should be reviewed each year to ensure that all contributions remain within IRS Guidelines.

Participant Signature: _____ Date: _____

Financial Advisor (print name): _____ Rep No: _____

Suncoast Trust & Investment Services is a marketing name used by Suncoast Credit Union. Securities sold, advisory services offered through CUNA Brokerage Services, Inc., member FINRA/SIPC, a registered broker/dealer and investment advisor. Trust services offered through MEMBERS Trust Company, Office of Comptroller of Currency. **Not NCUA Insured, No Financial Institution Guarantee, May Lose Value. Not a Deposit of Any Financial Institution**